

# Step by Step User Guide

Using Multiple Channels to Create ABC ID  
for Students

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Version 1.0

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### Introduction

This comprehensive step-by-step guide is designed to establish a structured framework for the systematic generation of Academic Bank of Credits (ABC) IDs across diverse platforms.

This guide encompasses the entire process of generating ABC IDs for students through a range of channels, including academic institution portals, DigiLocker, UMANG, the Academic Bank of Credits portal, and the "UIDSE+" mode for bulk ID creation.

Students are provided with multiple registration channels to establish an ABC ID. They have the flexibility to select from the available registration avenues, input their academic information into the designated form, and subsequently generate an ABC ID accompanied by a shareable PDF document.

### Benefits of ABC ID creation

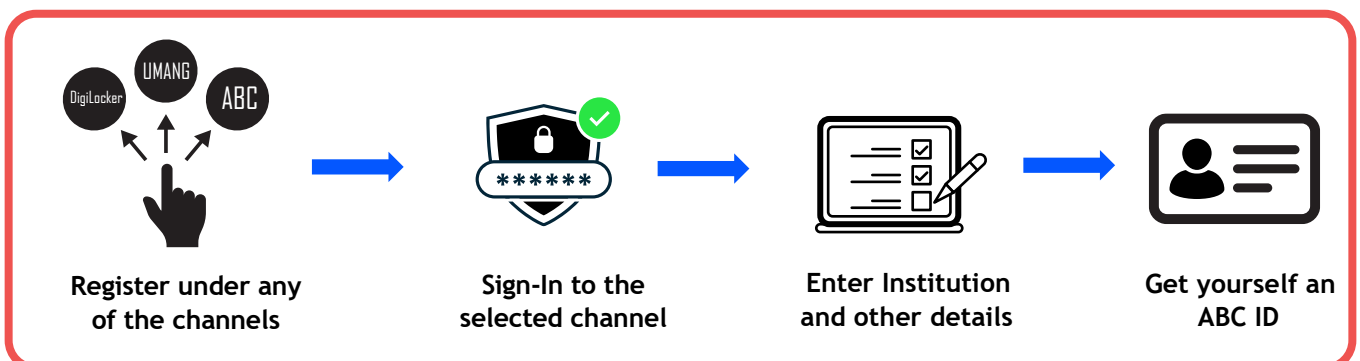
Creating ABC IDs offers numerous benefits, including:

- **Unique Student ID:** The issuance of ABC IDs assigns a distinct and permanent identifier to each student, commencing from Class I. This ensures seamless academic tracking throughout their educational journey.
- **Academic Progress Monitoring:** ABC IDs facilitate continuous and comprehensive monitoring of students' academic performance from the outset.
- **Highlighting Areas for Growth:** Educators have the ability to pinpoint subject-specific areas where students may benefit from additional support based on their academic data linked to ABC IDs, enabling targeted interventions for improvement.

- **Streamlined Record Keeping:** The ABC system provides a secure and organized repository for students' academic records, greatly diminishing the need for cumbersome paper-based documentation and simplifying administrative tasks.
- **Enhanced Student Flexibility:** The ABC empowers students with the freedom to multiple entry, multiple exit in their educational program, fostering a personalized learning journey.
- **Long-Term Credit Storage:** Student credits are securely preserved for a maximum of 7 years, ensuring that their academic achievements remain accessible and relevant throughout their career.
- **Streamlined Credit Transfer:** The system offers a single-window platform for the seamless transfer of credits, simplifying the process after the approval of both the sending and receiving academic institutions.
- **Verified Institution Uploads:** Only verified academic institutions are authorized to upload credits, maintaining the integrity of the system and ensuring the credits accumulation.

### Students Mode

The step-by-step procedure for students to create their ABC ID is meticulously outlined below, accompanied by screenshots for enhanced clarity. Before that, the following overview demonstrates the user-friendliness and simplicity of the entire process:





### ID creation via DigiLocker Portal

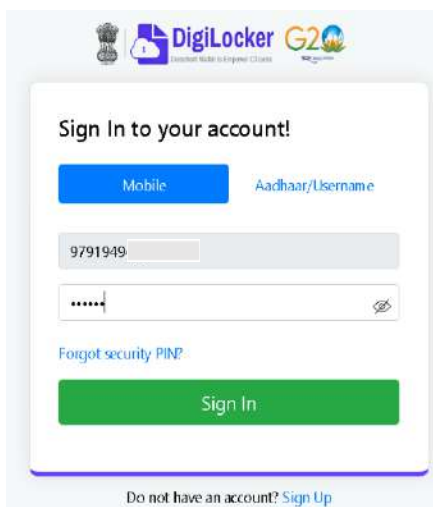
- An ABC ID can be created in DigiLocker using various methods, including the web portal, mobile app, and the simplest method, QR code scanning
- Step 01: Visit the DigiLocker Portal at <https://www.digilocker.gov.in/>
- Click on the “Sign in” button on the top corner, if you are a new user → click on the “Sign up” button
- Step 02: Fill all the requisite information as asked and set six-digit login PIN for additional security → hit the submit button

The image displays two screenshots of the DigiLocker portal. The left screenshot shows the registration form titled "Creating account is fast and easy!". It includes fields for "Full Name\*", "Date of Birth\*" (with dropdowns for Date, Month, and Year), "Mobile Number\*", "Email ID", and "Set 6 digit security PIN\*". A "Submit" button is at the bottom, along with a link to "I agree to the DigiLocker Terms of Service". Below the form, it says "Already have an account? Sign In". The right screenshot shows the "Verify Mobile OTP" screen. It states "DigiLocker has sent you an OTP to your mobile (0000002016)". There is an "Enter OTP" input field and a "Submit" button. A warning at the bottom says "Wait for OTP 00:54, do not refresh or close!".

- Enter the OTP that is sent to the registered mobile and hit the “Submit” button again → a new account will be created, now Verify you account through aadhar for accessing Issued Documents



- Step 03: Signout and Sign in to the DigiLocker portal by entering the registered credentials
- Enter the registered mobile number, followed by security PIN → verify OTP will be prompted → enter the OTP and hit the “Submit” button

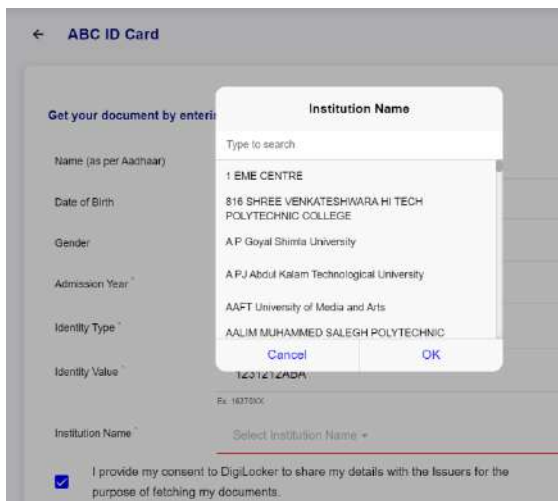


- Step 04: Once logged in, under the home page ->click the “Join Now” button of the Academic Bank of Credits banner → ABC ID creation window will pop up

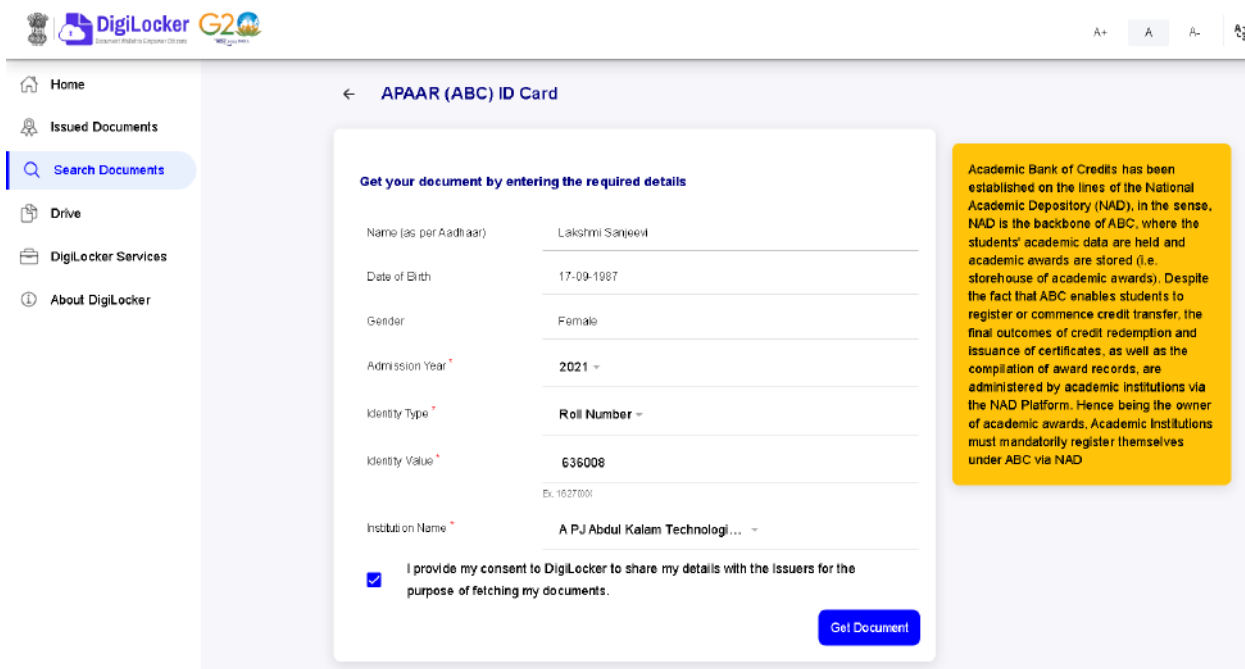


- Step 05: Enter the requisite details and hit the “Get Document” button
- Name as per Aadhaar, Date of Birth and Gender would be prepopulated, you will have to enter the Admission Year, Identity Type, and Identity value and select your academic Institution from the drop-down window.

- Under “Identify Type”, you have to select “Roll Number”, “Registration Number”, Enrolment Number or New Admission and enter its value

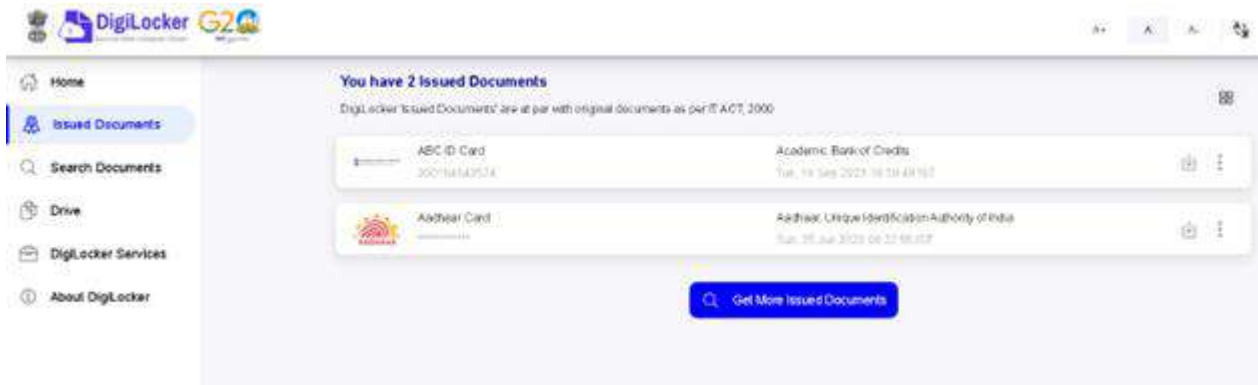



- Step 06: Scroll and select your Institution Name and hit “Ok”, once you are satisfied with the entered information → Check the consent statement and click the “Get Document” button.
- A confirmation message stating that “ Your request has been submitted” will be prompted next.





- You will be redirected to the “Issued Documents” section immediately, where your ABC ID gets shown to you as under:



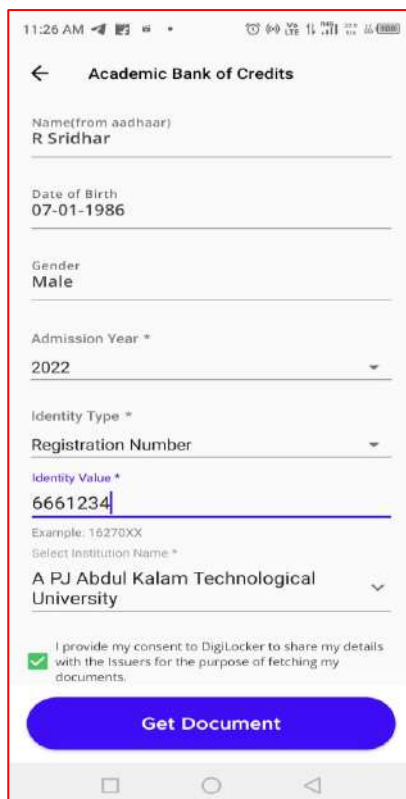
- Step 07: Hit the download  icon and a PDF of your ABC ID gets shown to you as under:



## ABC ID creation via QR Code scanning:



- ABC ID creation via QR Code scanning is a straightforward approach and the simplest one.
- Step 01: Scan the QR Code → you will be redirected to DigiLocker app → Once you're logged in, you'll find a form that already contains your Name, Date of Birth, and Gender prepopulated. Next, choose the Admission year, your Identity Type, enter your Identity value, and select your Academic Institution from the provided dropdown list.
- Step 2: To complete the process, simply click the "Get Document" button, and you'll witness your ABC ID being generated or fetched as shown in the second screenshot.



11:26 AM

← Academic Bank of Credits

Name(from aadhaar)  
R Sridhar

Date of Birth  
07-01-1986

Gender  
Male

Admission Year \*  
2022

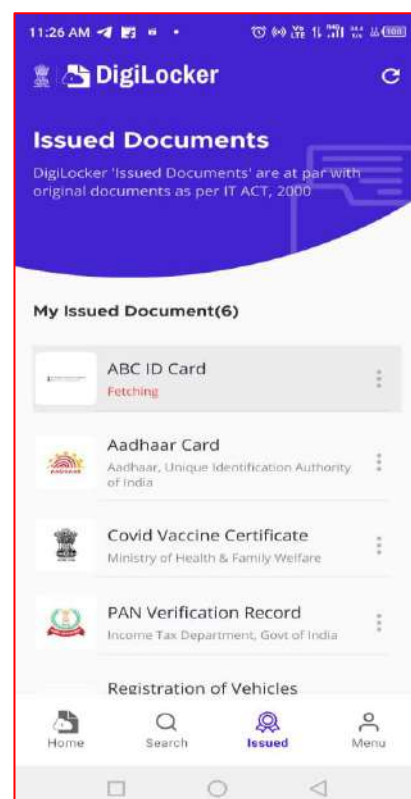
Identity Type \*  
Registration Number

Identity Value \*  
6661234

Example: T6270XX  
Select Institution Name \*  
A PJ Abdul Kalam Technological University

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Get Document



11:26 AM

DigiLocker

### Issued Documents

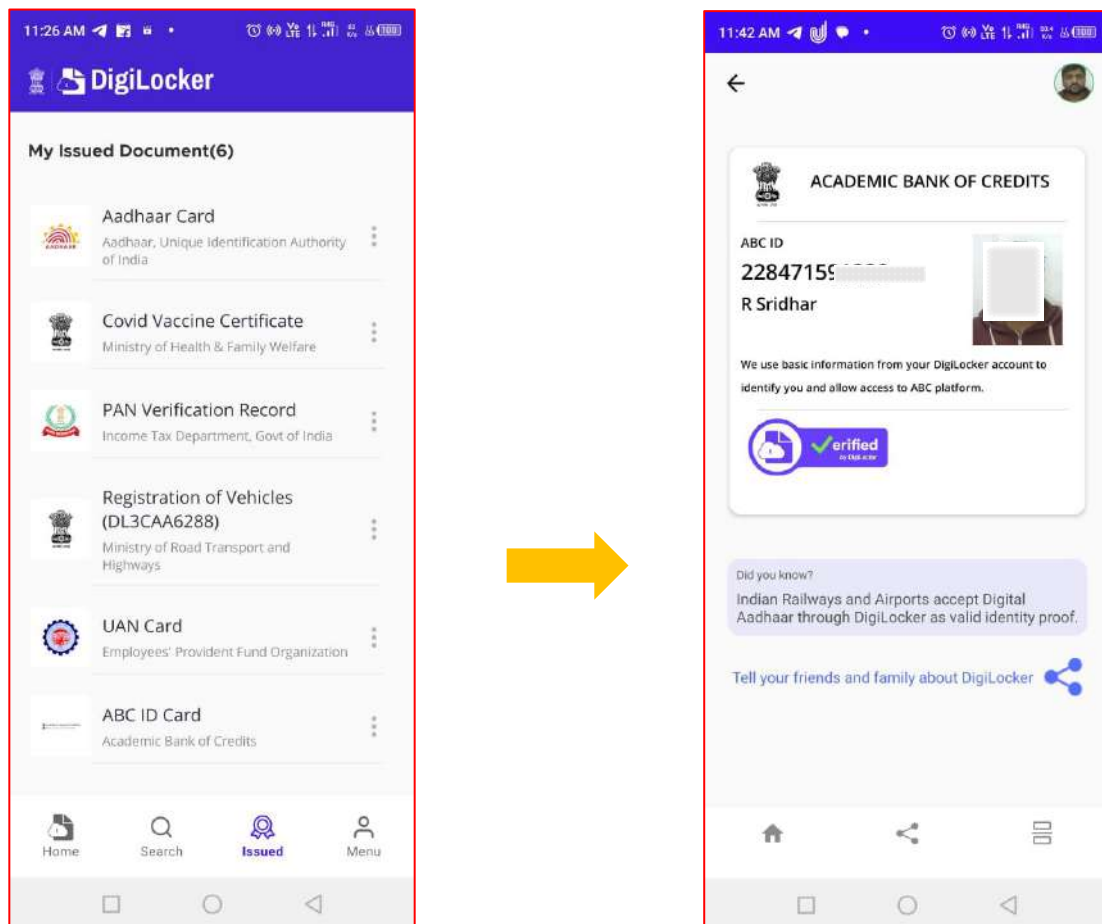
DigiLocker 'Issued Documents' are at par with original documents as per IT ACT, 2000

#### My Issued Document(6)

- ABC ID Card  
Fetching
- Aadhaar Card  
Aadhaar, Unique Identification Authority of India
- Covid Vaccine Certificate  
Ministry of Health & Family Welfare
- PAN Verification Record  
Income Tax Department, Govt of India
- Registration of Vehicles

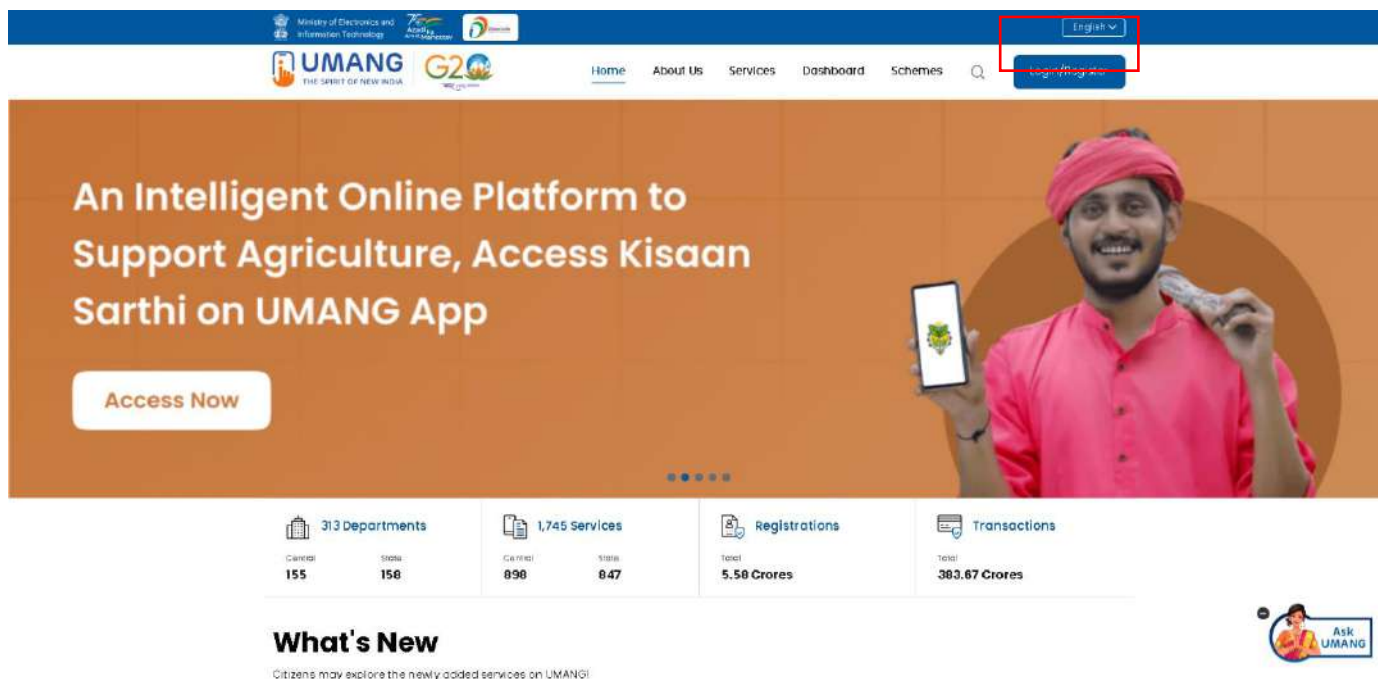
Home Search Issued Menu

- Step 3: After the ABC ID is successfully created or fetched, you can locate it under the "My Issued Documents" section. To view your ABC ID, simply click on the three dots located on the right side of the entry.

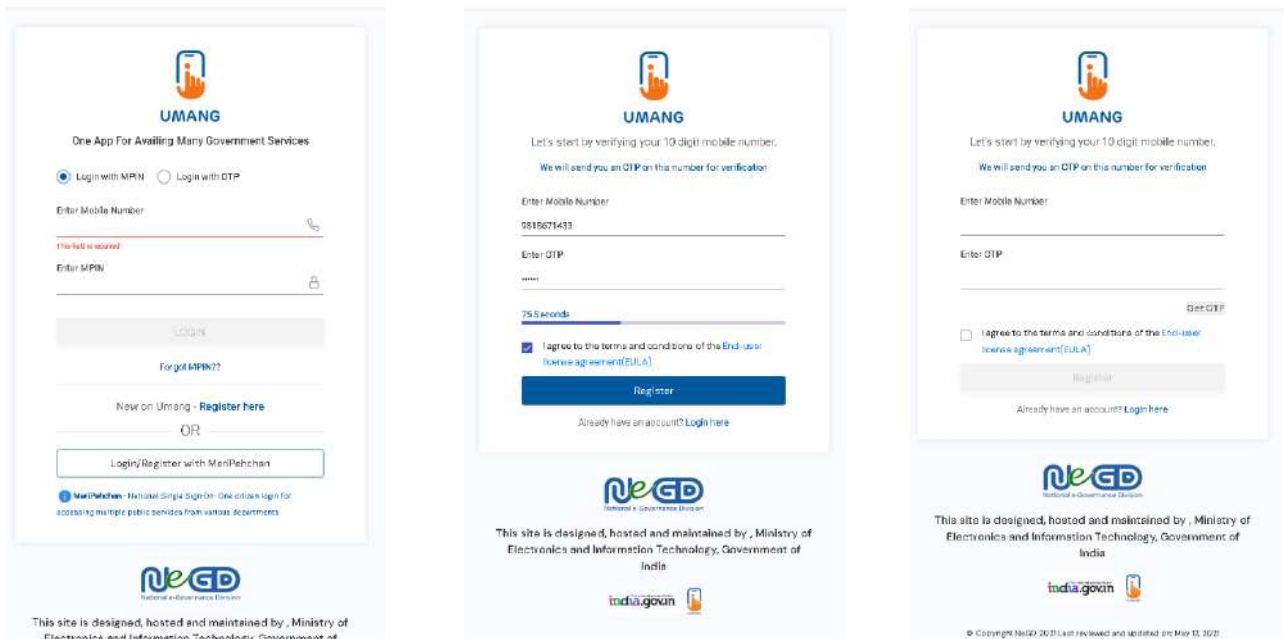


### ID creation via UMANG Portal

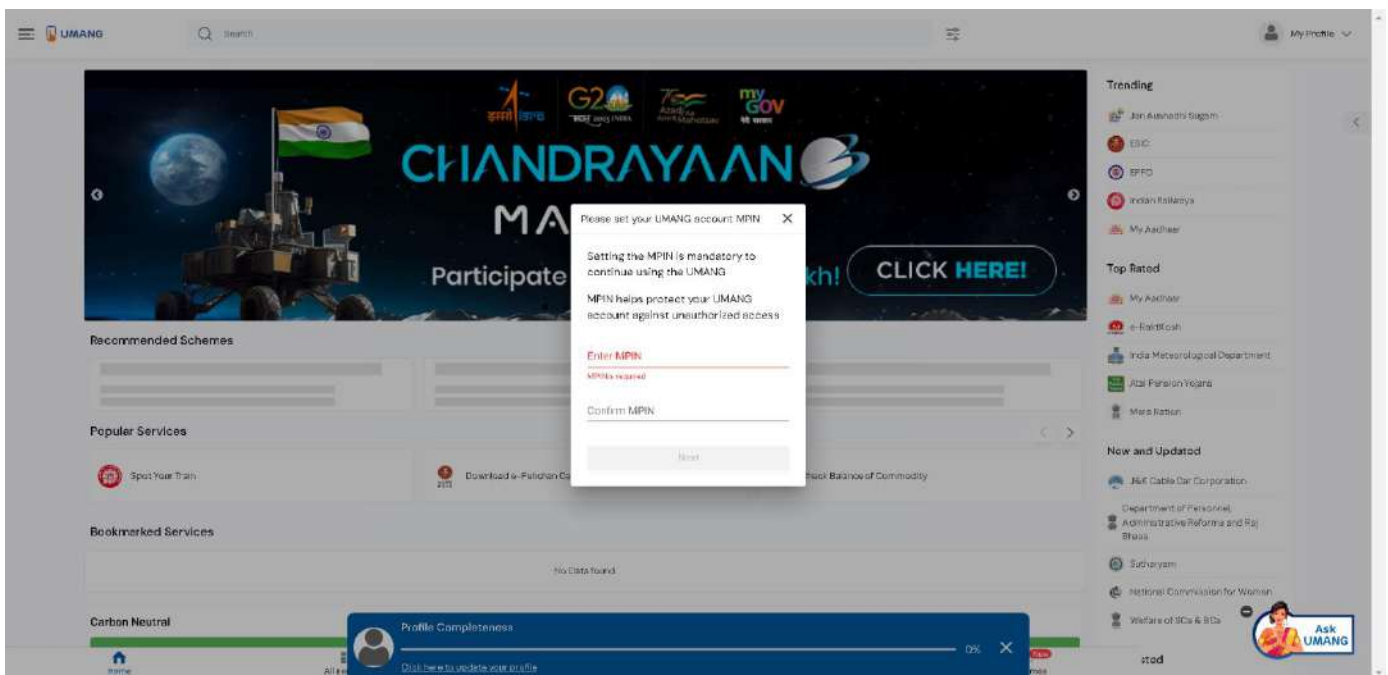
- Step 01: Visit the UMANG Portal at <https://web.umang.gov.in/landing/>
- Click on the “Login/Register” button on top right corner of the landing page



- UMANG offers two modes of login one directly via the Login page and secondly using Meri Pehchaan. Login via UMANG is a direct approach where you have to enter a mobile number and security PIN followed by an OTP verification and the Meri Pehchaan login is similar to ABC portal login which we have seen earlier (refer to ID creation via ABC portal)
- Here login via UMANG’s default mode is been discussed. If you are an existing user enter your mobile number and MPIN or you can use the mobile number and OTP login
- Step 02: If you are a new user, click “Register here”, you will be prompted to the following window.



- Enter your mobile number and hit the “Get OTP” link, an OTP will be sent to your registered mobile number. Enter the received OTP
- Step 03: Once you enter the received OTP, you will be directed to the following page, where it asks for setting of the security PIN

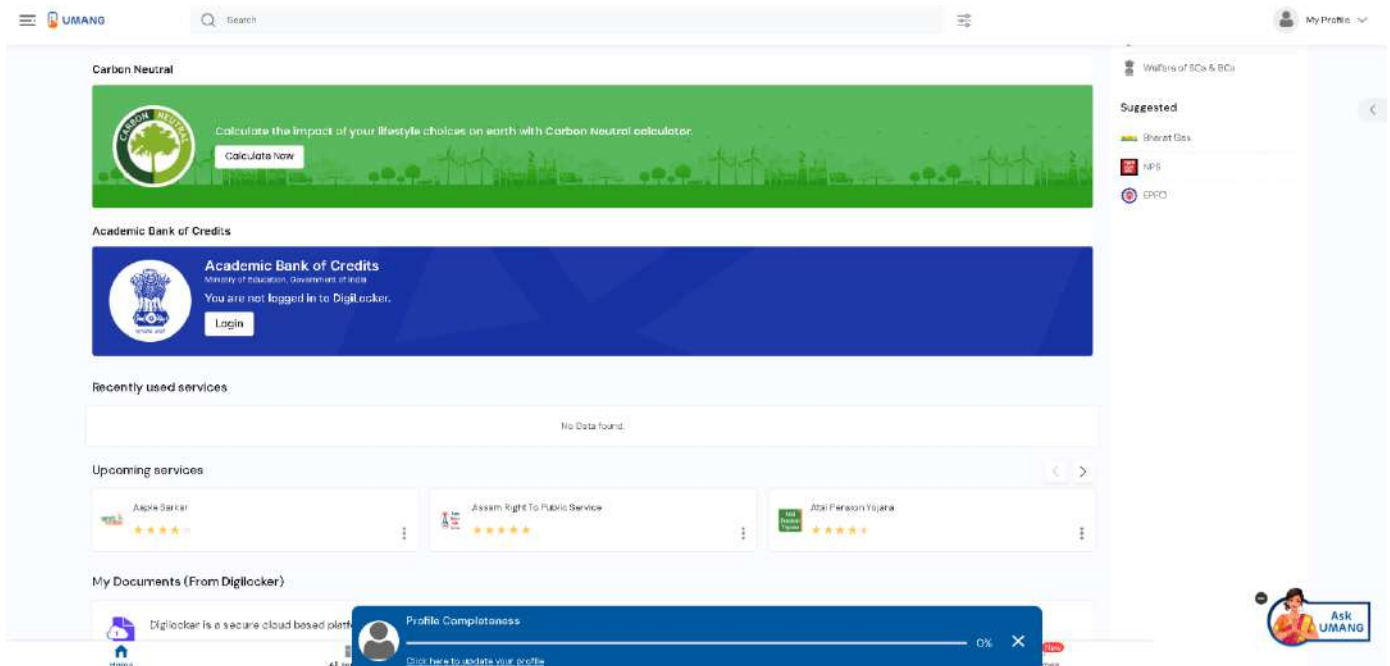


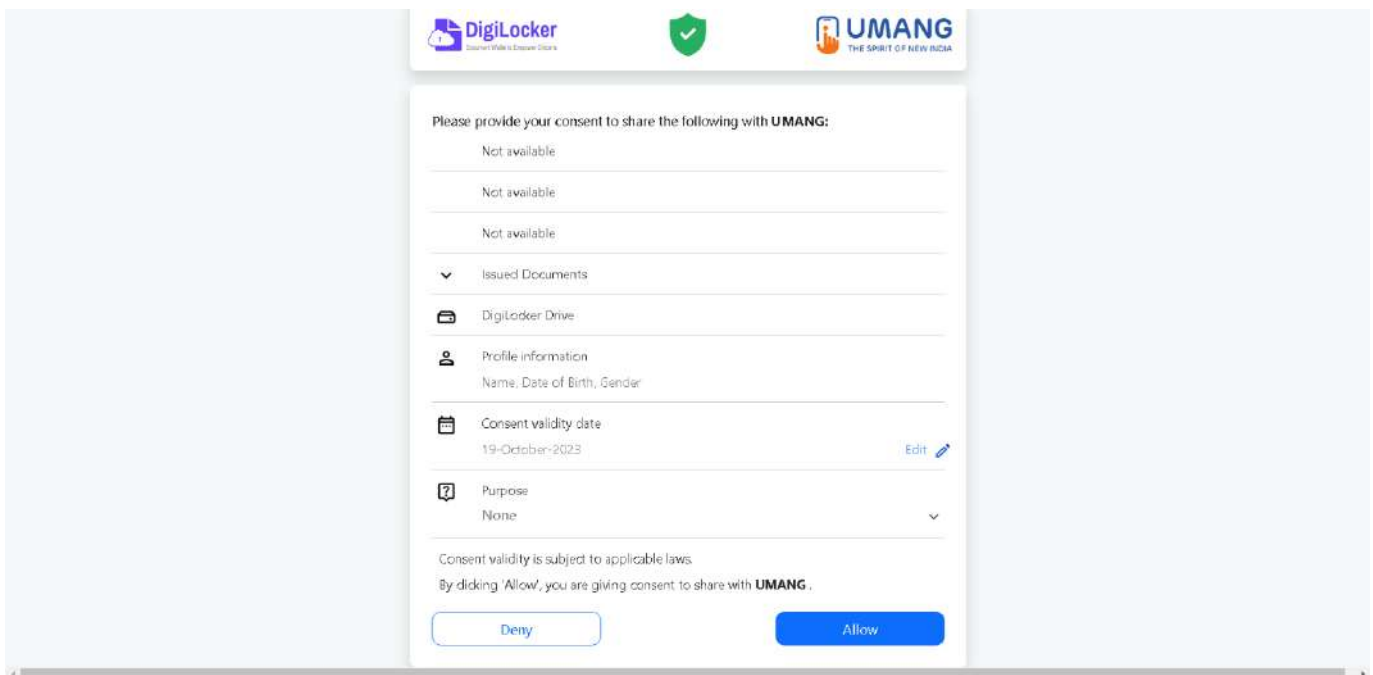


- Following that it asks for setting up of the “Account Recovery options” such as alternative number, email address and security questions. You can click the “ask me later “ button
- Step 04: Click on the login button, it will take you to the Sign in and Sign up page

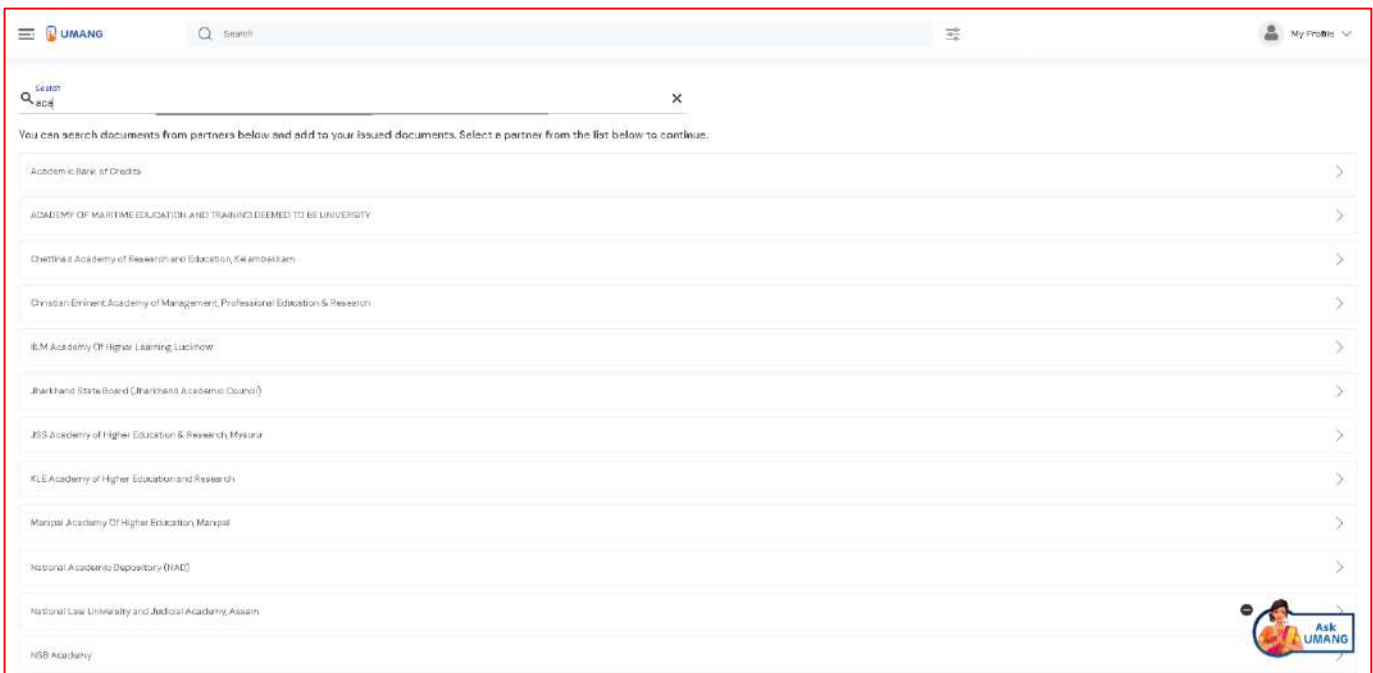


The dashboard page has a main banner to login to the ABC page

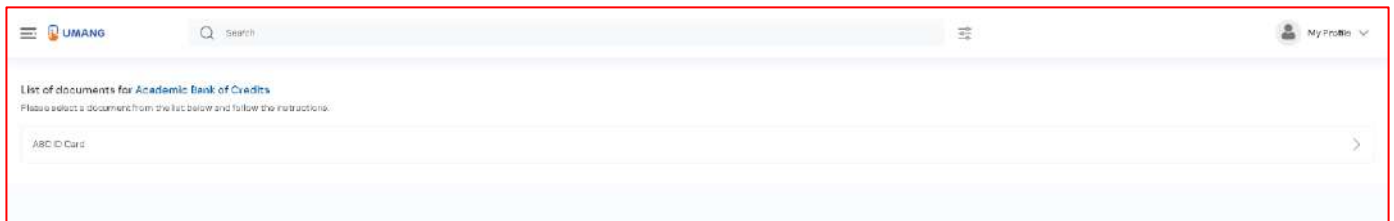




- Step 05: Provide consent and click the “Allow” button, and you will be taken to the Issued Document section of your DigiLocker account.



- Click the + Add button or type “ABC” or “Academic” word you will see Academic Bank of Credits dropdown option popping up, select that option.
- Window with List of Academic Bank of Credits gets shown, click on the “ABC ID Card”



- A window shall pop up like that of the DigiLocker portal

The screenshot shows the search form on the UMAN portal. The text reads 'Search your document by entering the following details'. The form includes the following fields:

- Admission Year: Example: \_\_\_\_\_
- Identity Type: Example: \_\_\_\_\_
- Identity Value: Example: 1827505
- Institution Name: Example: \_\_\_\_\_

Below the fields, there is a checkbox with the text: 'I provide my consent to DigiLocker to share my Aadhaar Number, Name, Date of Birth and Photograph from my Aadhaar e-KYC information with the Issuer for the purpose of fetching my certificate into DigiLocker.' A 'Get Document' button is located at the bottom left of the form.

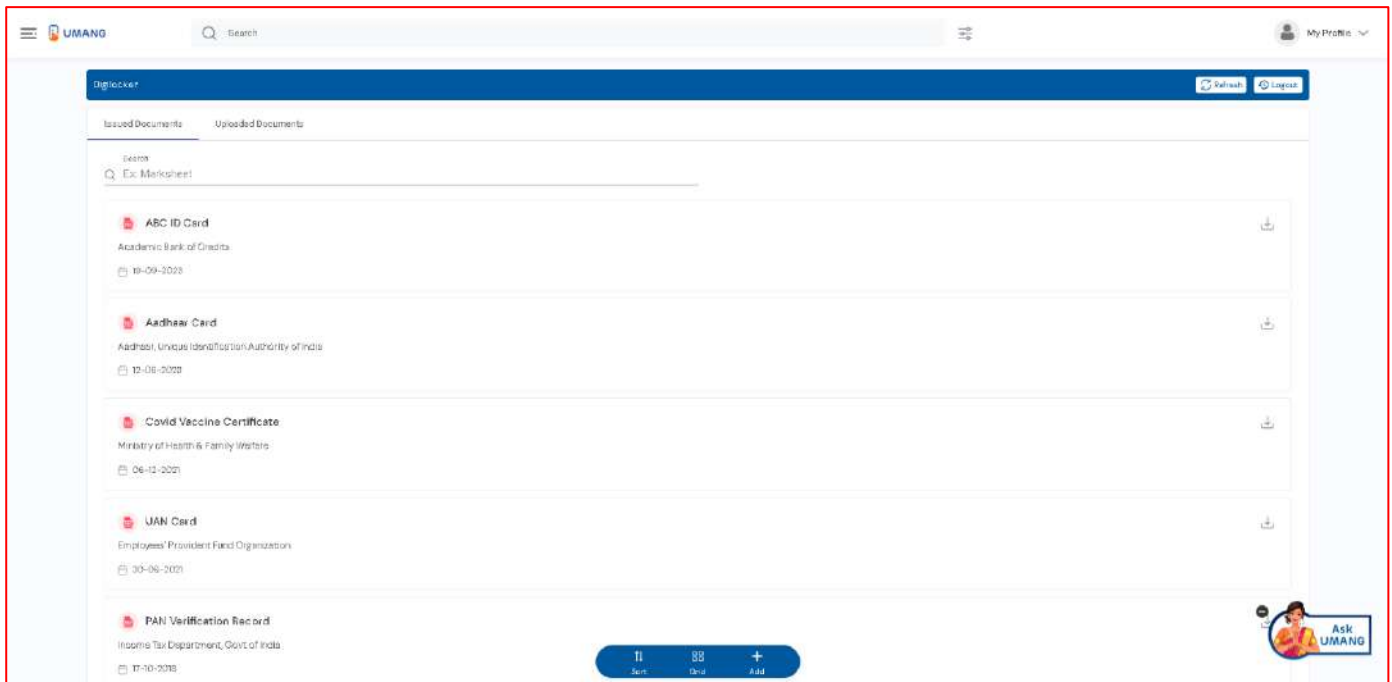
- Step 06: Enter the Admission Year, Identity Type (i.e, your Roll Number, Register Number, Enrollment Number or the Admission Number) and Identity value (selected Identity Types' value Eg: BE20230146) and select your academic Institution from the drop-down window and check the consent language (read thoroughly) and hit the “Get Document” button

The screenshot shows the search form on the UMAN portal with the following details filled in:

- Admission Year: 2021
- Identity Type: abc ID
- Identity Value: 566666
- Institution Name: JNU

The consent checkbox is checked. The 'Get Document' button is highlighted in blue.

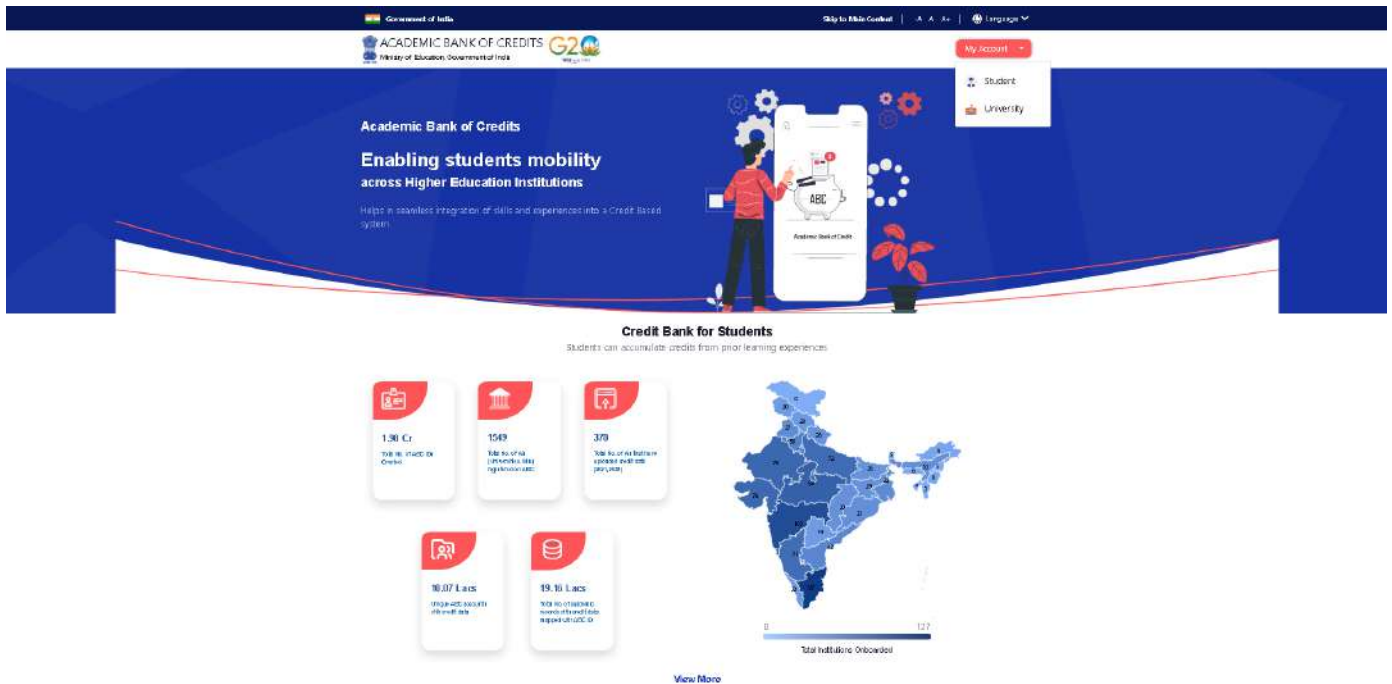
- You will be redirected to the Issued Documents section, where you can see the generated ABC ID



- Step 07:** Click on the “ABC ID Card”, you will be redirected to the download window of the ABC card
- Step 08:** Click the “Download ABC ID” button, and your ABC ID card gets downloaded, upon double-clicking, you can view the same.
- Your ABC ID card has been successfully created.

### ID creation via ABC Portal

- Step 1: Visit the dedicated portal of the ABC website at <https://www.abc.gov.in/>



- Step 2: Click on the student dropdown option, and you shall be redirected to the Meri Pehchaan sign-in window.
- You shall be offered three modes of login option.
  - Mobile PIN OTP login
  - Username PIN OTP Login
  - And Others Login Option



Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

Sign In to your account via DigiLocker

Mobile Username Others

Mobile\*

PIN\*

Forgot security PIN?

PIN less authentication  
 I consent to terms of use.

Sign In

New user? Sign up

OR

Continue with

e-Promosh e-Promosh जनसंचय

Option 01

Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

Sign In to your account via DigiLocker

Mobile Username Others

Username\*

PIN\*

Forgot security PIN?

PIN less authentication  
 I consent to terms of use.

Sign In

New user? Sign up

OR

Continue with

e-Promosh e-Promosh जनसंचय

Option 02

Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

Sign In to your account via DigiLocker

Mobile Username Others

Select ID

Select ID

Aadhaar  
PAN  
Driving License  
PIN\*

PIN\*

Forgot security PIN?

PIN less authentication  
 I consent to terms of use.

Sign In

New user? Sign up

OR

Continue with

e-Promosh e-Promosh जनसंचय

Option 03

- Step 3: Select the option which suits you, before that if you are a new user, register afresh -> click on the “Sign Up” button.
- A registration form window will be prompted in which your basic details need to be entered.

Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

Sign up for DigiLocker

Mobile Username Others

Mobile Number\*

Phone number should be 10 digit number.

Generate OTP

Full Name\*

Date of Birth dd\* mm\* yyyy\*

Select Gender\*

Username\*

PIN\*

Confirm PIN\*

I consent to terms of use.

Verify

Sign in to an existing account

New user? Sign up

OR

Continue with

e-Promosh e-Promosh जनसंचय

Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

Sign up for DigiLocker

Mobile Username Others

Username\*

PIN\*

Confirm PIN\*

I consent to terms of use.

Verify

Sign in to an existing account

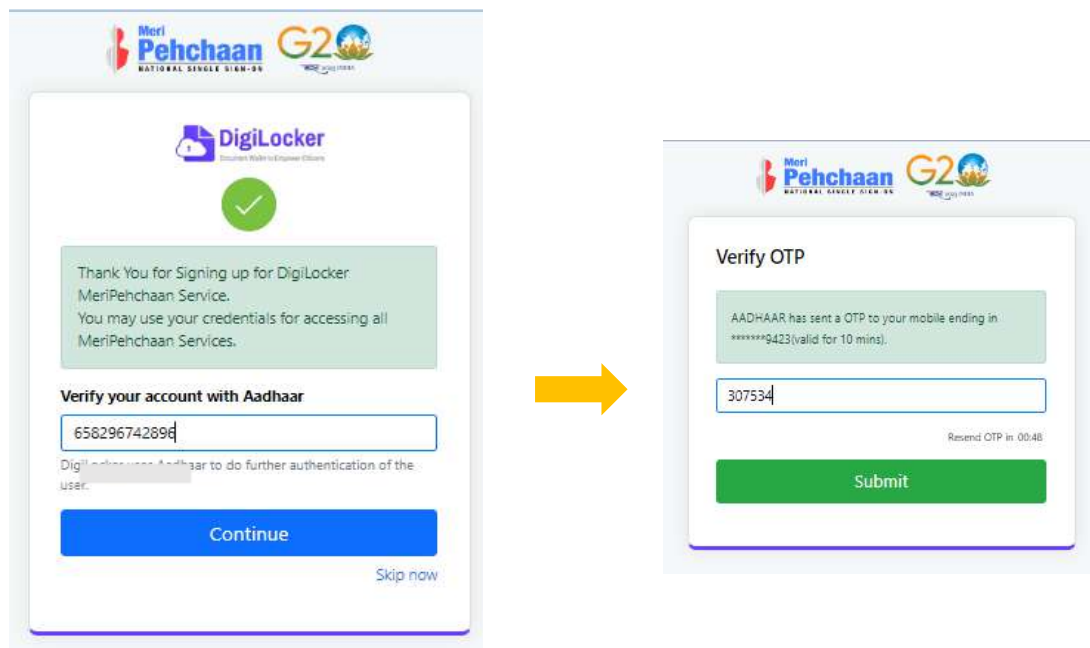
New user? Sign up

OR

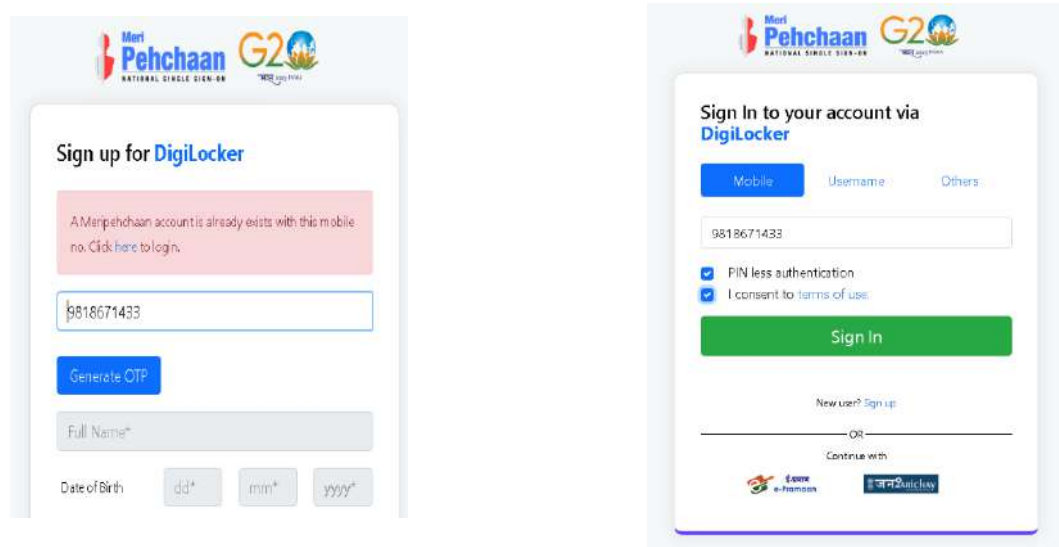
Continue with

e-Promosh e-Promosh जनसंचय

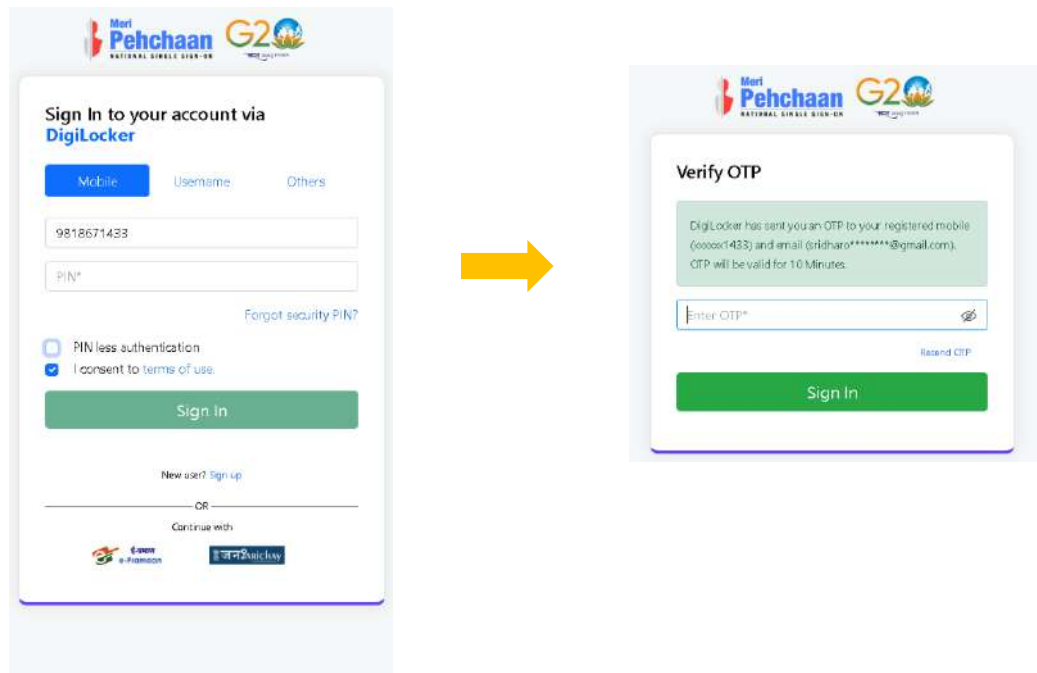
- Enter your ten-digit mobile number → click “Generate OTP” button →
- Once the OTP is entered, enter the rest of the details such as your full name, Date of Birth, Gender, Username, and Six-digit PIN → click the consent check box, before that, read the terms of use conditions thoroughly → click the “Verify” button → upon successful verification, you shall be prompted to enter your aadhaar followed by OTP verification



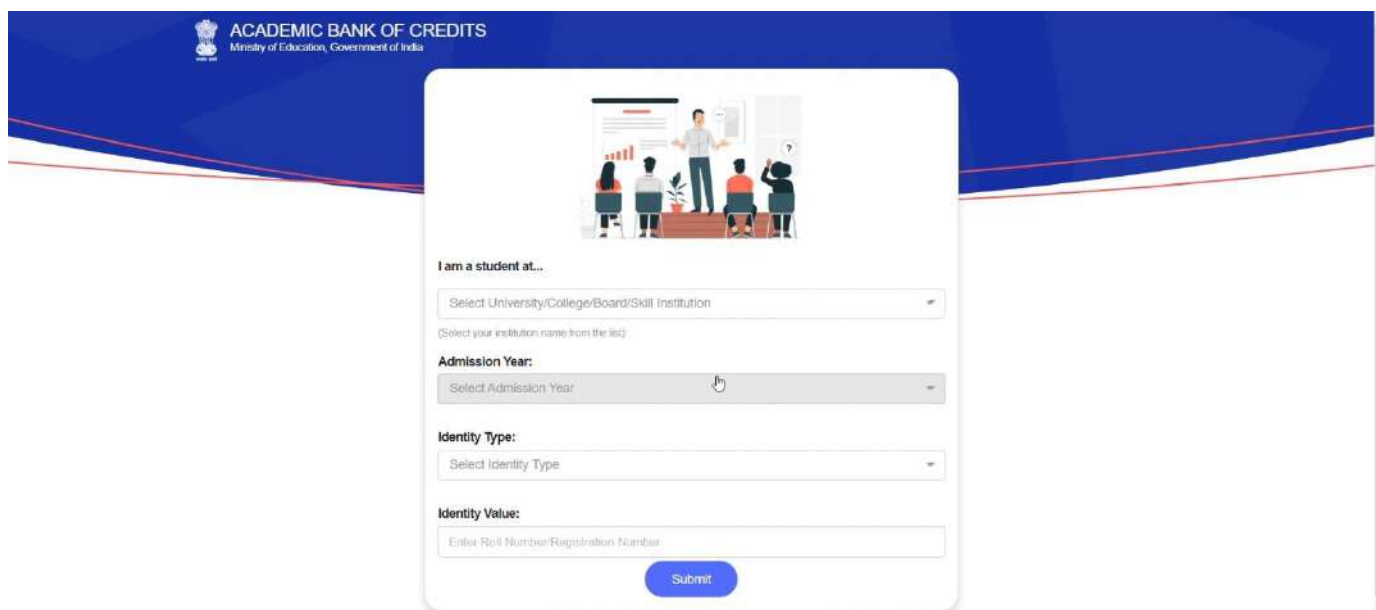
- If the mobile number already exists, you will be prompted to login as under



- Step 4: Enter your ten-digit number → you choose PIN-less authentication by clicking the “PIN-less authentication” or you enter the PIN that you have created at the time of registration
- In case you forgot the PIN → Opt for the “Forgot Security PIN” clickable link



- Step 5: Enter all the requisite login information → Upon pressing the “Sign In”, an OTP shall be sent to your registered mobile number and email address.
- Once the OTP is entered, you shall be directed to the ABC Dashboard
- Step 6: For a new user, you shall be prompted with a window, asking Name of your existing Academic Institution, Admission Year, Identity Type (Roll Number, Registration Number, Admission Number etc) and Identity value (Identity Type value Eg: Roll No: 636008)

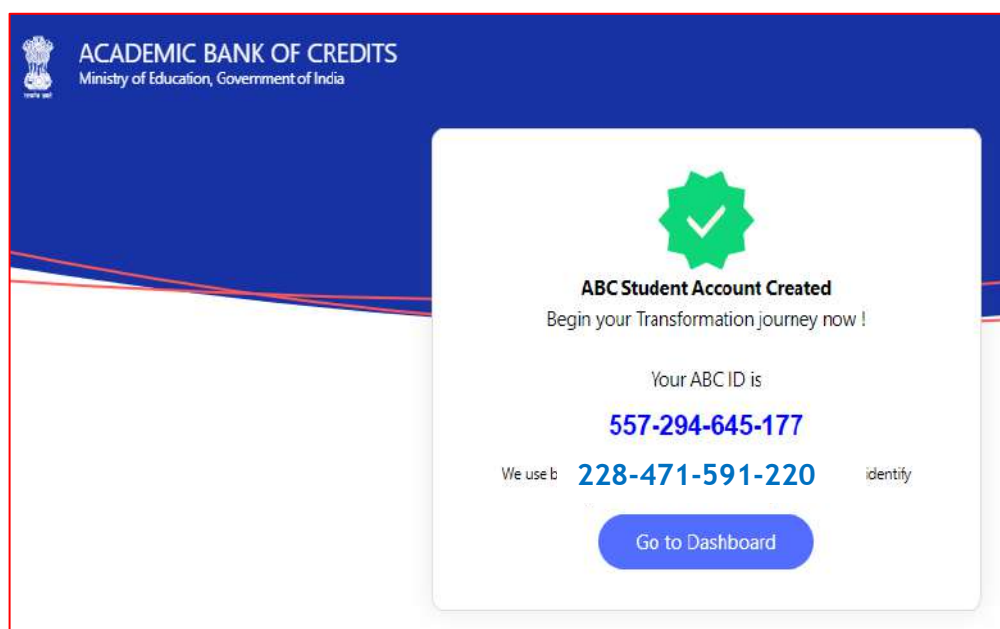


The screenshot shows the ABC ID creation form on the Academic Bank of Credits website. The form is titled "I am a student at..." and includes the following fields:

- I am a student at...:** A dropdown menu with the placeholder text "Select University/College/Board/Skill Institution". Below it, a note says "(Select your institution name from the list)".
- Admission Year:** A dropdown menu with the placeholder text "Select Admission Year".
- Identity Type:** A dropdown menu with the placeholder text "Select Identity Type".
- Identity Value:** A text input field with the placeholder text "Enter Roll Number/Registration Number".

A blue "Submit" button is located at the bottom of the form.

- Select and enter all the requisite information, and hit the “Submit” button.
- Upon clicking the “Submit” button, a new ABC student ID account shall be generated as under:



The screenshot shows the confirmation screen after the ABC ID creation process. The screen features a green checkmark icon and the following text:

**ABC Student Account Created**  
Begin your Transformation journey now !

Your ABC ID is  
**557-294-645-177**

We use b **228-471-591-220** identify

A blue "Go to Dashboard" button is located at the bottom of the confirmation message.

- Click on the “Go to Dashboard” button → you shall be redirected to the ABC student Dashboard.

ACADEMIC BANK OF CREDITS  
Ministry of Education, Government of India

Logout

Hello **Abhinav Sharma !**  
**0**  
Total Academic Credit Points

ACADEMIC BANK OF CREDITS  
ABC ID: 372 880-495  
Abhinav Sharma  
We use basic information from your Digital Locker account to identify you and allow access to ABC platform.

No credit points added yet.  
Please provide your ABC ID to Academic Institutes to reflect your Credit Points here.

- Here is a sample representation of a student's credit accumulation from their academic institution against their ABC ID:

ACADEMIC BANK OF CREDITS  
Ministry of Education, Government of India

Logout

Hello **Abhinav Sharma !**  
**600**  
Total Academic Credit Points

ACADEMIC BANK OF CREDITS  
APAR (ABC) ID: 372 880-495  
Abhinav Sharma  
We use basic information from your Digital Locker account to identify you and allow access to ABC platform.

**Credit Points Accumulation**

S.No.	Academic Institution	Course	Session	Credit Points	Action
1		BACHELOR OF TECHNOLOGY	2021-2025	600	

Showing 1 to 1 of 1 entries Previous  Next

**Credit Points Transfer History**

S.No.	Request Date	Transfer Date	Beneficiary Institution	Redeemer Institution	Credit Points
No Records Found					

Showing 0 to 0 of 0 entries Previous Next



