

Faculty of Arts

Programme of Two Year Diploma Course in Office Management & Business Communication
Semester - I Examinations 2023-24

Venue of Examinations :

BHU Main Campus Old CHC Building, Faculty of Arts, BHU

Rajiv Gandhi South Campus .
(Barkachha)

Vasanta College for Women .

THEORY

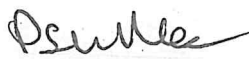
Time : 09:00 AM - 12:00 Noon


Day	Date	Subjects/Papers
Tuesday	20-02-2024	DOMC-01 : Business Communication
Thursday	22-02-2024	DOMC-02 : Shorthand and Fundamentals of Computer

NOTE :

1. CANDIDATES WHO DO NOT POSSESS ADMIT CARD, WILL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION.
2. CANDIDATES MUST BRING WITH THEM THEIR VALID IDENTITY CARD DULY SIGNED BY THE RESPECTIVE HEAD.
3. CANDIDATES ARE ADVISED TO ASCERTAIN THE DATES OF EXAMINATION IN THE RESPECTIVE PAPERS IN WHICH THEY ARE SCHEDULED TO APPEAR AS PER THEIR ADMIT CARDS. IN THE EVENT OF ANY DISCREPANCY IN THE EXAMINATION PROGRAMME, STUDENTS ARE ADVISED TO CONTACT THE CONTROLLER OF EXAMINATIONS IMMEDIATELY. PROGRAMME IS TENTATIVE AND SUBJECT TO MINOR CHANGES.


ADDL. CONTROLLER OF EXAMINATIONS
Banaras Hindu University
Dated : 17.02.2024


COORDINATOR
Special Courses
Faculty of Arts


DEAN
Faculty of Arts

Ref. No. CE/2023-24/13438

Copy Forwarded for Information and necessary action to :

1. The Dean, Faculty of Arts, BHU.
2. The Coordinator (Exams.), Faculty of Arts, BHU.
3. The Coordinator, Special Courses of Study, Faculty of Arts, BHU.
4. All Officers of the C.E's Office.
5. Section Officers of Confidential/General/Proof/Evaluation/Store.
6. Department/Faculties for Displaying on the Notice Board also.
7. The Chief Proctor, BHU.
8. CMO, Student Health Care Complex, BHU.
9. The Chairman, P.P.P Cell, Banaras Hindu University for wide publicity.
10. Officer In-charge and Asstt. Registrar, Sanitary and Support Service, BHU.
11. Executive Engineer, Electric and Water Supply Service(EWS), BHU.